



DEL MAR FOUNDATION - GRANT APPLICATION

How to apply for a DMF Grant

The Del Mar Foundation is a 501(c)(3) California Nonprofit Public Benefit Corporation dedicated to promoting civic pride and community cohesiveness, acquiring and preserving open space, improving beaches and parklands, raising and granting funds, and sponsoring diverse cultural programs and community events in Del Mar. DMF has a grant budget to support organizations and projects/activities that further these objectives.

To apply for a DMF grant:

1. Complete this form;
2. Once completed, make sure to save it as a new file on your computer to avoid losing your answers to the questions;
3. E-mail the newly saved file, together with all requested documents and information listed in the application form, to grants@delmarfoundation.org.

The Grants Committee meets monthly to review recent grant applications. If approved by the Committee, the grant request will then be reviewed at the next Board of Directors meeting. Upon the decision by the Board, the Grants Committee will notify applicants of the Board's funding decision.

Applications can be submitted at any time throughout the year, and an applicant may apply as often as needed.

The application can be filled using Adobe Acrobat Reader (available for free download at get.adobe.com/reader) or by hand.

Date: Amount requested:

Applicant/organization name: Taxpayer ID#:

Project/program for which you wish funding:

Contact name and title:

Phone: E-Mail address:

Street address: Mailing address:

What is your legal structure?

Incorporated Not Incorporated Non-Profit Government Agency

Other - Describe:

Do you hold tax-exempt, non-profit status? Yes No

Who will be authorized to execute the Grant Agreement on your behalf should your funding request be approved?

Please list your primary sources of funding and any organizations you collaborate with:

Please provide the following information in one or more attachments:

1. A description of your project/program and what you hope to accomplish;
2. A timeline for your project program;
3. A projected budget for your project/program;
4. An explanation of how the expenditure of funds awarded by the Del Mar Foundation will be documented;
5. A description of how you will evaluate the results of your project/program;
6. A description of how you will recognize the Del Mar Foundation grant within your project?
7. A description of your organization, a list of Board members, and a list of project/program participants to the extent known;
8. A resolution or other authorization of your organization supporting the submission of your grant application to the Del Mar Foundation;
9. Evidence of tax exempt and/or non-profit status;
10. Evidence of approval by the City of Del Mar or other government organizations if required for the implementation of your project/program.

Please e-mail your completed application together with all information requested above to grants@delmarfoundation.org. Receipt of your grant application package will be acknowledged, and you will be contacted by a member of the Grants Committee or a DMF staff member should there be any questions or need for further information.